



# BROMSGROVE

## PREPARATORY SCHOOL

APPLICANT INFORMATION FOR THE POST OF  
TEACHER OF ENGLISH

Maternity Cover, part time will be considered

# APPLICANT INFORMATION FOR THE POST OF TEACHER OF ENGLISH Maternity Cover, 0.8 part time will be considered



## BROMSGROVE SCHOOL MISSION STATEMENT

### **FLAIR : DISCIPLINE : ACADEMIC RIGOUR**

Bromsgrove School aims to produce happy, creative, moral citizens who live motivated, fulfilled lives while enriching the lives of others.

It seeks to achieve this through an enlightened, disciplined and broad education that responds to global change while retaining core values.

The Core Values Bromsgrove seeks to foster in its pupils are: Humility and Confidence; Compassion and Ambition; Respect and Curiosity; Tolerance and Vision

## AN OVERVIEW

Bromsgrove Preparatory School is a large, highly successful Day and Boarding School inclusive of many different nationalities; any member of staff working within the School will be committed to the ethos that such a school maintains.

Bromsgrove pupils are academically ambitious and resilient: their behaviour is exemplary. Whilst the School is not exceptionally selective, pupils are expected to work hard and fulfil their potential. Further down the line, around two-thirds of Prep pupils will go on to achieve a 9-7 in each of their GCSEs with a half achieving at least an A in their A Levels, with a further quarter gaining a 6 or B. In a normal year our IB Diploma students average around 38 points. Over a quarter of our Upper Sixth leavers move on to undergraduate courses at World Top 50 universities, with UCL, KCL and Manchester, Exeter and Bath being the most popular destinations. Government and University of Durham Alis Value Added data suggests our pupils' results in the Sixth Form are the best in the region bar none over the last few years whilst we field nationally competitive teams in all main sports (we have been one of the top six ranked schools for sport nationally for the last seven years that rankings have been published)

A major feature of the School is the huge diversity of the extra-curricular activities on offer to pupils. Preparatory children have access to state of the art sports facilities and teams expect to be nationally competitive in all major team sports. It is expected that all staff will contribute in some way to this side of School life. Opportunities also exist for involvement in extra-curricular cultural, dramatic and intellectual pursuits. The Prep School works a six-day week, with Saturdays given to sports and other activities. Pastorally, the Prep School is based on form groups, but House competitions and, in particular, the boarding House, also play key roles in the life of the School. Involvement with the boarding life of the School is encouraged and all staff work one Sunday per year in the boarding house as a minimum.

## THE ROLE

An exciting and rare opportunity has arisen within the Prep School for the right candidate to join our friendly, vibrant and forward thinking English Department. The position would suit someone who is passionate about English and is able to convey a genuine enthusiasm for learning in the subject. The post would be suitable for candidates with any level of teaching experience, from ECTs to professionals who have been teaching for years. The position will encompass teaching across the age range from Years 5 to 8. In addition, there will be an expectation for the successful candidate to contribute fully to the teaching of Games and our extra-curricular programme.

Beyond the expectations set out below for a Teacher of English, all members of staff are expected to undertake an aspect of extra-curricular activity, contributing to our diverse rota of post-school day activities within the Activities programme. Candidates who can teach Games are particularly sought after, however, those with no previous experience

should not be put off from applying as training can be offered to assist with this. All staff will also contribute to the pastoral operation of the school as either a Form Tutor or Pastoral Assistant and will play their part within the supervision duty system.

Given our Boarding contingent, staff are expected to work Saturday mornings (contracted from 9.00am), with activities taking place between 10.00am and 12.00pm and are also required to support the Boarding House on one Sunday each academic year (usually to assist with taking an off-site trip for the boarders).

Above all, we seek to appoint passionate teachers with a love of their subject and a love of educating children.

### **Additional information for ECT applicants:**

As an ECT, you would be supported by our Deputy Head Teaching (Whole School) who will assist you in completing your statutory induction period. You will receive a personalised programme of development, support and professional dialogue with monitoring and an assessment of performance against the Teaching Standards and Bromsgrove expectations. The support package will ensure that you are suitably equipped for a rewarding career in teaching.



# JOB DESCRIPTION - TEACHER OF ENGLISH

## SPECIFIC RESPONSIBILITIES

- Teach English across KS2 & KS3.
- To follow schemes of work, as well as contributing to a department that inspires pupils and the staff responsible for its delivery.
- Plan and prepare lessons by using/adapting resources currently available in the department, as well as creating and sharing your own.
- Respond appropriately to the needs (including SEND and EAL), abilities and aspirations of the pupils enabling them to take responsibility for their learning.
- To utilise ICT as an effective tool to aid teaching and other classroom resources as appropriate.
- Provide pupils with constructive feedback on their progress, achievement and attainment with classwork and prep, according to department guidelines.
- Assess and track the development, progress and attainment of pupils.
- Ensure the efficient administration of a programme of pupil feedback.
- Ensure that accurate and up-to-date records of pupil progress are kept within the department.
- Reflect on feedback given and use assessment information to deliver lessons that meet pupil needs in terms of challenge, relevance, continuity and progression.
- Attend all appropriate meetings.
- Carry out all duties and responsibilities in accordance with school policies, procedures and statutory health and safety requirements.
- Play a full part in the life of the school community, to support the school aims and to encourage staff and pupils to follow this example.
- Adhere to the National Standards for Teachers.
- Engage with research and/or literature around teaching and learning and to implement this in lessons.
- Keep abreast of current developments in educational theory and how it applies to the best delivery of the subject.
- Lead lessons for others to observe.
- Assist the Head of Department as required.
- Attend regular and appropriate INSET and CPD.
- Support the preparation of activities for Open Days.

## GENERAL RESPONSIBILITIES

- To be committed to safeguarding and promoting the welfare of young people, to undertake regular child protection and safeguarding training, and be effective in following whole school safeguarding procedures and practices thereby ensuring pupil welfare is given the highest priority.
- To be a Form Teacher.
- To carry out registration in line with school policy, monitoring pupil attendance within form, as appropriate.
- To be efficient and effective in carrying out administrative duties which are necessary within school.
- To actively participate in maintaining and raising the standards of the pupils with regard to: teaching methods, schemes of work, methods of assessment and discipline.
- To promote positive pupil behaviour in line with the school's policy, leading by example at all times.
- To keep full and up-to-date records including a subject tracker where the progress of all pupils can be monitored (SEND, EAL, gender & more able).
- To write subject and pastoral reports in line with the School's reporting schedule.
- To maintain displays of pupils' work and subject resources in the classroom.
- To attend parents' consultations in their role as subject teacher and HOD.
- To participate in INSET provided by the School during the period of employment and to seek other PPD opportunities.
- To participate in the school's cycle of performance review / appraisal.
- To attend, and take part in, school and year group assemblies, staff meetings and departmental meetings.
- To be involved in Open Mornings, entrance testing and Induction mornings.
- To make an active contribution to whole school events.
- To support and participate in the Sunday staffing rota of the boarding house as outlined above.

## RELEVANT EXPERIENCE

A strong knowledge of the KS2 & 3 English curriculum

**ESSENTIAL**    **DESIRABLE**

\*

## CANDIDATE PROFILE

Degree level qualification, ideally in English or a related element

**ESSENTIAL**    **DESIRABLE**

\*

Teaching qualification/QTS

\*

Ability to teach inspirational and outstanding lessons

\*

A willingness to participate in all aspects of School life

\*

A colleague's colleague; someone who values their colleagues and is valued by their colleagues

\*

A pupil focussed teacher who recognises that individual pupils have individual needs

\*

An understanding of the Prep School model and the unique challenges that are faced at different ages and stages by pupils

\*

A positive outlook towards educational values and progress

\*

Commitment to safeguarding and promoting the welfare of young people

\*

## HOW TO APPLY

Interested applicants are invited to contact Mrs Tanya Hill, Deputy Head Academic by email to: [thill@bromsgrove-school.co.uk](mailto:thill@bromsgrove-school.co.uk) for an informal discussion about the role. Visits to the School prior to application / interview are welcome. Please complete the online Application Form.

**Closing date** for all applications is **30 April 2024**, with interviews being held shortly after this.

*The School is committed to safeguarding and promoting the welfare of children and young people. Applicants must be willing to undergo child protection screening including checks with past employers and the DBS.*



# BROMSGROVE SCHOOL - PREP SCHOOL



- 1 Prep School Reception
- 2 Cobham Theatre Entrance
- 3 Maple – Junior Department
- 4 Sports Hall
- 5 Llanwrtyd Centre
- 6 Page House
- 7 Webber
- 8 Routh Concert Hall and Music School
- 9 Health Centre